



Patient Email Consent Form

Reiter Hill Johnson & Nevin (RHJN) offers patients the opportunity to communicate by email for non-urgent matters. This form provides information about the risks of email and guidelines for email communication.

We will contact you if we are unable to reach you by phone or if you request a document specifically by email. We will not send a document(s) by email unless you request that it be transmitted this way.

RISKS

Communication by e-mail has a number of risks which include, but are not limited to, the following:

- E-mail can be circulated, forwarded and stored in paper and electronic files.
- Backup copies of e-mail may exist even after the sender or the recipient has deleted his/her copy.
- E-mail can be received by unintended recipients.
- E-mail can be intercepted, altered, forwarded or used without authorization or detection.
- E-mail can be used to introduce viruses into computer systems.

You should not communicate with Reiter Hill Johnson & Nevin via email if any of the above risks concern you.

GUIDELINES FOR EMAIL COMMUNICATION

- The content of the email should only be used for non-sensitive and non-urgent issues.
- The email message should not be time sensitive. Reiter Hill Johnson & Nevin endeavour to read and respond within 72 hours to any e-mail. However, we cannot guarantee that any email will be responded to within any particular time.
- Inform Reiter Hill Johnson & Nevin of changes in your email address.

I acknowledge that I have read and fully understand this consent form. I understand and agree to give my consent for email communications to and from **Reiter Hill Johnson & Nevin**.

***Patient Signature:**

***Date:**

I decline authorization of the use of my email for any communication between myself and the office of RHJN

***Patient Signature:**

***Date:**
